

**I.** The meeting was called to order at 6:35 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson, Police Lieutenant Peter Morelli and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. All Town Offices are closed on Monday February 20, 2017 in observance of President's Day. Offices are open normal hours for the rest of the week. There are no delays in trash and recycling collections during the President's Day Holiday week.

2. Trash and Recycling are delayed by one day this week due to this past Monday's storm. Thursday collections will be tomorrow, Friday February 17<sup>th</sup> and Friday collections will be Saturday February 18<sup>th</sup>.

3. Building Inspector hours are Monday & Tuesday 8:00 to 10:00 am and 12:30 to 2:00 pm; Wednesday 10:00 am to 12 noon and 5:00 to 7:00 pm.

## **III. LIAISON REPORTS**

Cordes reported all Board members were present at the Economic Development Committee meeting held on February 13, 2017 at the Café on Spaulding Road. They continued their discussion on the formation of a Committee, a meeting schedule (second Monday of each month) and March 13 will be the next meeting. They focused on the group and how to become an active member, what is a quorum and they are working on potential bylaws.

There was no report on the February 15, 2017 Planning Board Meeting as it was cancelled due to weather and lack of pressing appointments.

## **IV. APPROVAL OF MINUTES**

A motion was made by Barham to approve the minutes of the February 9, 2017 Selectmen's meeting as written. This was seconded by Janvrin. The vote was unanimous 3-0.

## **V. SCHEDULED AGENDA ITEMS**

At 6:40 pm Police Lieutenant Peter Morelli met with the Board to explain their recent award of \$6,238.30 for a STEP Highway Grant (NH Highway Safety), and to accept and expend these funds in accord with NH RSA 31:95-b. When the grant was applied for, it was after the budget had been submitted, and unknown if it would be awarded. The grant STEP represents a Selective Traffic Enforcement Program and covers selective patrols, generally 4 hour blocks addressing general motor vehicle activity, making the streets safer. There is also an "Operation Safe Commute" component which is dictated for certain days and times of patrol and addresses safe commuting, seatbelt use, etc. The grant funds cover the cost of wages and benefits, and the Town covers the administrative and paperwork processing costs and fuel for the cruisers.

Now that it has been approved, it will be a pay out and be reimbursed grant, which will spend funds from the payroll accounts and then be reimbursed quarterly. Funds from the Police Department and Personnel Administration operating budgets will fund the special patrols to pay for this grant.

Selectmen discussed the acceptance of grant monies in accordance with NH RSA 31:95-b for expenditure for the purposes outlined in the grant, including all purposes stated above. The Board reviewed the enabling section of the statute as follows:

**NH RSA 31:95-b Appropriation for Funds Made Available During Year. –**

*III (b) The Board of Selectmen may establish the amount of unanticipated funds required for notice under this subparagraph, provided such amount is less than \$10,000. For unanticipated moneys in an amount less than such amount, the Board of Selectmen shall post notice of the funds in the agenda and shall include notice in the minutes of the Board of Selectmen meeting in which such moneys are discussed. The acceptance of unanticipated moneys under this subparagraph shall be made in public session of any regular Board of Selectmen meeting.*

*IV. Action to be taken under this section shall:*

*(a) Not require the expenditure of other town or village district funds except those funds lawfully appropriated for the same purpose; and*

*(b) Be exempt from all provisions of RSA 32 relative to limitation and expenditure of town or village district moneys.*

Janvrin made a motion to accept and expend unanticipated grant funds in the amount of \$6,238.30 and to reimburse the Police Department and Personnel Administration operating budgets for the sums expended, in accord with NH RSA 31:95-b. This was seconded by Barham. The vote was unanimous 3-0.

Lieutenant Morelli then presented his receipt of a document from Walmart, who has offered to donate three small digital cameras to be used in the patrol units and asked the Board's permission to accept this donation. Barham motioned to approve the acceptance for the unencumbered gift from Walmart for three digital cameras. This was seconded by Janvrin. The vote was unanimous 3-0.

6:45 pm Public Input - none

7:00 pm Department Heads - none present

**VI. OLD BUSINESS**

1. All background checks have been returned satisfactory for Rick Foye and Carlson requested the Board proceed with his appointment as Fremont's Health Officer. A motion was made by Janvrin to appoint Rick Foye as Health Office for Fremont through March 2017. This was seconded by Barham. The vote was unanimous 3-0.

2. Copies of the Town Hall renovations RFP and associated documents have been distributed to several contractors, posted on the website, and posted with NH construction Summary. There will be a site meeting at 9:00 am on Saturday February 18, 2017 at the Town Hall, and a Board meeting has been posted for that period of time. Rick Pinder has also been asked to attend the meeting.

3. Nygren presented follow up information on the Route 111A/Hooke Road street light. Janvrin earlier reported that the light is out, and said this evening that he has been asked by some Hooke Road residents about turning it back on. Nygren contacted NH Electric Coop to ascertain data regarding past ownership and payment of this light, and further information needs to be researched. Questions arose about whose property it is on, (Town ROW of private property), and if any easements are on this before the utility can be turned on. The cost of this light is \$17.66 per month if turned on is to be incurred by responsible party. Nygren will continue to research this matter.

## **VII. NEW BUSINESS**

1. After review a motion was made by Barham to approve the accounts payable manifest of \$559,028.39 for the current week dated February 17, 2017; pf which \$500,000.00 is in support of the Fremont School District. This was seconded by Janvrin. The vote was unanimous 3-0.

2. A motion was made by Janvrin to approve changing the Board's meeting of Thursday February 23, 2017 to Wednesday February 22, 2017 at 6:30 pm. This was seconded by Barham. The vote was unanimous 3-0.

There is already a meeting with Matt Pitkin at 6:30 pm to review electric work in the basement renovation area that evening.

A motion was made by Janvrin to approve a vacation request for Carlson in March 2017. This was seconded by Barham. The vote was unanimous 3-0.

3. The Board then reviewed the folder of incoming correspondence. A copy of the REDC documents will be sent to Warren Gerety as requested by Cordes.

4. After review of the request from the Fremont School District and Fremont PTA for closure of fields for Field Day, and use of the fields on Friday June 9, 2017 with a rain date of Monday June 12, 2017 a motion was made by Janvrin to approve this closure. This was seconded by Barham. The vote was unanimous 3-0. A copy will be forwarded to the Park and Recreation Fields Contact Jon Benson for his signature.

5. Nygren reviewed pending Veteran Credit applications with the Board and indicated that Arthur Gagnon is not eligible as he is a resident of Sandown. Barham moved to deny the application for Arthur Gagnon for Parcel 02-122.001 as he is not a resident of Fremont. The motion was seconded by Janvrin. The vote was unanimous 3-0.

6. Nygren presented an Elderly Exemption for Pearl Gagnon on Parcel 02-122.001 and recommended approval as all the income and required documents were provided. Barham moved to approve this Elderly Exemption. This was seconded by Janvrin. The vote was unanimous 3-0.
7. The Building Inspector has issued a caution to homeowners to consider snow load on their roof, and an information page is posted at Town Buildings and on the website. Portions of the Town Hall roof were done Wednesday, the Safety Complex has been done each of the past two storms, and all will be looked at again following Thursday's snow. The Library is also monitoring their roof conditions.
8. A current expense report was distributed to members for review.
9. A note was received from Fran Armstrong, who has stepped down from her position as the Town's representative to SRRDD 53B. We will be advertising for someone new to fill that spot. The group meets quarterly in Rye, and deals with the one annual district Hazardous Waste Disposal Day and other regional solid waste matters, including bulk pricing on our tipping fees and MSW tonnage.
10. The Board were available and approved May 20<sup>th</sup> for Spring Bulky Day which is the same day planned for the Library Book Sale and FGC Plant Sale, so lots of people are out and about. Leon Holmes Jr needs to be consulted to verify this date is available at the Highway Site.
11. The Board will take home and review the March Newsletter, for approval next week.

With no other business to come before the Board, at 7:25 a motion to adjourn was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

The next regular Board meeting will be a work session, to be held on Wednesday February 22, 2017 at 6:30 pm.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk